

# 2025

## City of Aurora, Illinois Permanent Outdoor Seating Liquor Licensees



Applications must be submitted with all required documentation.

Completed applications must be submitted to: City Clerk's Office, 44 E. Downer Place, Aurora, IL 60507

### OFFICIAL USE ONLY:

\_\_\_ Application Fee \$100 \_\_\_ Certificate of Insurance \_\_\_ Dimensioned Plan

\_\_\_ Proof of Premises Ownership or Letter of Approval from Owner

Date Received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

### APPLICATION INFORMATION

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone #: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

### PROPERTY INFORMATION:

Name of the Property Owner for the Proposed Location: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

Location Type: ☐ Downtown ☐ Shopping Center ☐ Business District

Barrier Type: ☐ Sectional Fencing ☐ Planters ☐ Natural Barriers

☐ Enclosed Wall ☐ Deck ☐ Other: \_\_\_\_\_

Freestanding?: ☐ Y / ☐ N Attached: ☐ Y / ☐ N

Barrier Material: ☐ Wood ☐ Metal ☐ Brick/ Masonry ☐ Other: \_\_\_\_\_

☐ Greenery: (type) \_\_\_\_\_

## APPLICATION CHECKLIST:

Check items to confirm they're attached with this application.	Applicant	Office Use Only
• Application Fee (\$100.00)	<input type="checkbox"/>	<input type="checkbox"/>
• Completed Outdoor Seating Application	<input type="checkbox"/>	<input type="checkbox"/>
• Proof of ownership of the property or written approval from the owner of the property for the outdoor seating area to be used by the applicant if the applicant or the City of Aurora is not the owner of the property.	<input type="checkbox"/>	<input type="checkbox"/>
• Certificate of Insurance. The Certificate must include the name of the owner(s), lessee(s), proprietor(s) as named insured, and naming the City of Aurora as additional insured.  • <i>Insurance must be in an amount not less than \$1,000,000 covering public liability and not less than \$500,000 covering public damage, such policy insuring liability that may arise from the operation or maintenance of the outdoor seating or any part thereof.</i>	<input type="checkbox"/>	<input type="checkbox"/>
• If public property is utilized, the Applicant shall restore the premises to the same condition as existed prior to the operation of outdoor seating, including or any part thereof, trash, garbage and miscellaneous debris.	<input type="checkbox"/>	<input type="checkbox"/>
• Other:  _____  _____  _____		

## HOLD HARMLESS AGREEMENT

I, the owner(s), lessee(s), proprietor(s) or manager(s) do hereby hold the City of Aurora harmless from all liability resulting from the utilization of outdoor seating, and further agree to indemnify said City of Aurora from liability resulting from any injury to patrons, bystanders, passersby or any individuals as a result of the utilization of outdoor seating as herein defined.

\_\_\_\_\_  
Signature (owner/lessee/proprietor/manager)

\_\_\_\_\_  
Signature (owner/lessee/proprietor/manager)

\_\_\_\_\_  
Print/Type Name

\_\_\_\_\_  
Print/Type Name

Signed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(SEAL)

\_\_\_\_\_