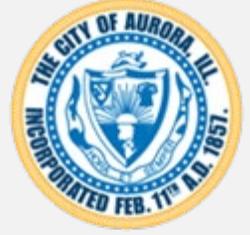


KIOSKTemporary/Permanent
Commercial**City of Aurora**Development Services Department
Division of Building and Permits
77 S Broadway
Aurora, IL 60505

APPLICATION #: _____

Total Fees: _____

Submittal Date: _____

Online Portal: <https://auro-trk.aspgov.com/etrakit/>

Phone: 630.256.3130

Website: www.aurora-il.org

Property Address: _____ Unit/Suite #: _____

Owner Information (all fields required)Additional Contact Info Applicant Tenant Property Mngr

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

ACKNOWLEDGEMENT OF APPLICATION ONLY

This is an application only. Completion of this application does NOT entitle the commencement of construction. I, (the applicant) agree to conform to all applicable laws of the City of Aurora. I also agree that all work performed will be in accordance with the plans and specifications as set forth in the approved permit. I understand that the approval of this application and issuance of a permit does not preclude the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property. As part of this application process, I affirm that all the information herein is true and correct to the best of my knowledge. I authorize the City of Aurora to make any reasonable inspections of the property as part of the application and permit process.

 Owner Contractor Representative Role: _____

Name: _____ Signature: _____

DESCRIPTION OF WORK_____

_____**APPLICATION SUBMITTAL REQUIREMENTS**

- Reference the "Submittal Requirements, Application Timeframes and Inspection Contacts" handout for quantity of items to submit with completed application
- 2 Complete sets of installation drawings
 - Kiosks shall be constructed of non-combustible materials or fire-retardant-treated wood. Provide documentation of construction meeting requirement.
 - Kiosks shall not have roofs or canopies unless provided with fire protection.
 - The minimum horizontal distance between kiosks, kiosks and carts or any other structures within the mall shall be 20 feet. Provide documentation locating the kiosks in relation to other structures. Provide dimensions.
 - IBC 402.6.2 Kiosks. The minimum width of the mall shall be 20 feet. The mall width shall be sufficient to accommodate the occupant load served. There shall be a minimum of 10 feet clear exit width to a height of 8 feet between any projection of a tenant space bordering the mall and the nearest kiosk, vending machine, bench, display opening, food court or other obstruction to means of egress travel.
 - Provide documentation showing the size of the kiosk. Kiosks shall not be larger than 300 SF.
 - If the kiosk is provided with a customer transaction and/or work counter, the counter shall be accessible. The counter shall be no higher than 36 inches above finished floor and be at least 36 inches in width.
 - If employees service customers from inside the kiosks, the area shall be designed and constructed to permit individuals with disabilities to approach, enter and exit the area. Minimum access width of 32 inches clear, and a minimum aisle width of 36 inches. Provide dimensions on plans.
 - Indicate if any electrical work is required, appropriately licensed contractors are required. If plumbing work is involved, discuss with Building & Permits.
 - A fire extinguisher is required. Provide location on submitted plans.
 - Provide letter of approval from the mall authority.

APPLICABLE CODES and STANDARDS

2014 State of Illinois Plumbing Code	2024 International Mechanical Code	2024 State of Illinois Energy Conservation Code
2023 National Electrical Code	2024 International Fire Code	City of Aurora Ordinances
2024 International Building Code		

BUILDING AREATotal SF of Kiosk _____ SF
(Maximum Allowed is 300 SF)**TRADES INVOLVED**Electrical Work? Yes No
Plumbing Work? Yes No

Application Fee is due at time of submittal.

COST OF WORK: _____