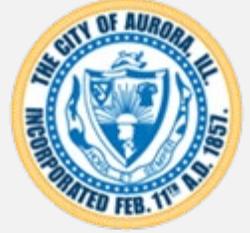


**HCOA/FCOA**HISTORIC DISTRICT/LANDMARK CERTIFICATE OF APPROPRIATENESS  
OR FOXWALK DISTRICT CERTIFICATE OF APPROPRIATENESS**City of Aurora**Development Services Department  
Division of Building and Permits  
77 S Broadway  
Aurora, IL 60505

APPLICATION #: \_\_\_\_\_

Total Fees: \_\_\_\_\_

Submittal Date: \_\_\_\_\_

Online Portal: <https://auro-trk.aspgov.com/etrakit/>

Phone: 630.256.3130

Website: [www.aurora-il.org](http://www.aurora-il.org)

Property Address: \_\_\_\_\_

Unit/Suite #: \_\_\_\_\_

**Owner Information (all fields required)**Additional Contact Info  Applicant  Tenant  Property Mngr

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**ACKNOWLEDGEMENT OF APPLICATION ONLY**

This is an application only. Completion of this application does NOT entitle the commencement of construction. I, (the applicant) agree to conform to all applicable laws of the City of Aurora. I also agree that all work performed will be in accordance with the plans and specifications as set forth in the approved permit. I understand that the approval of this application and issuance of a permit does not preclude the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the City of Aurora for any claim against the City as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I the undersigned am the Owner or a duly contracted representative of the owner of said property. As part of this application process, I affirm that all the information herein is true and correct to the best of my knowledge. I authorize the City of Aurora to make any reasonable inspections of the property as part of the application and permit process.

 Owner  Contractor  Representative  Role: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**DESCRIPTION OF WORK**

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**TYPE OF APPLICATION** Historic Certificate of Appropriateness  Foxwalk District Certificate of Appropriateness**APPLICATION SUBMITTAL REQUIREMENTS**

- A Certificate of Appropriateness (COA) is necessary prior to alteration, exterior construction, and exterior demolition of property designated as a local landmark or located in a designated historic district (Section 37-81 of the Aurora Municipal Code).
- Reference the Historic Preservation Guidelines [Historic Preservation Guidelines | City of Aurora, IL](#) for additional information.
- For minor modifications, a building permit may be obtained following Historic Planner approval, and the COA will be ratified at the following Preservation Commission meeting. For major modifications, a subcommittee of the Preservation Commission will review the proposal and provide a recommendation to the full Preservation Commission for approval. Permits may be issued following a recommendation of approval by the subcommittee.
- The following information may also be required depending on the scope of work.
  - Photos of existing conditions
  - Material and/or color samples
  - Architectural drawings
  - Plat of Survey or Site Plan
  - Specifications and/or product information for material
- All certificates will be reviewed using the criteria in Section 37-83 of the Aurora Code of Ordinances, in addition to any approved design guidelines for the historic district or for landmarks. Please see [City of Aurora Ordinances](#) for all requirements.
- All work must conform with Building Codes unless a variation is granted.

Application Fee is due at time of submittal.

COST OF WORK: \_\_\_\_\_

### LEAD-SAFE WORK PRACTICES INFORMATION

If work is on a pre-1978 structure, contractors must be EPA Lead-Safe Certified. The Lead-Based Paint Renovation, Repair and Painting (RRP) rule is a federal regulatory program affecting anyone who disturbs painted surfaces where lead may be present. For more information please visit [www.epa.gov/lead](http://www.epa.gov/lead). Is this a pre-1978 original structure: Yes No (If yes, please answer below questions for specific scope and location of work.)

**INTERIOR WORK:** Disturbing more than 6sf of interior paint? Yes No **EXTERIOR WORK:** Disturbing more than 20sf of exterior paint? Yes No  
Window replacement project? Yes No

### TYPE OF WORK FOR PROJECT

PLEASE CHECK ALL THAT APPLY

#### WORK NOT REQUIRING ADDITIONAL PERMIT

- Architectural or decorative ornamentation or detail added to facade
- Chimney tuck pointing (non-structural)
- Exterior doors (non-structural & not reducing the egress opening)
- Exterior masonry tuck pointing (non-structural)
- Exterior windows (non-structural & not reducing the egress opening & includes storms or screens)
- Sidewalk (not public sidewalk adjacent to driveway)
- Soffits/Gutters
- Other \_\_\_\_\_

#### WORK REQUIRING ADDITIONAL PERMITS

- Chimney Replacement & structural repair
- Exterior Lighting
- Exterior Masonry (structural)
- Exterior windows (structural changes & reducing or enlarging egress opening)
- Fence installation
- New Garage or other structure on property
- Porch (including supports, columns, railings, stairs)
- Roofs
- Sidewalk (adjacent to Driveway), apron, or driveway
- Other \_\_\_\_\_

### CONTRACTOR INFORMATION

<input type="radio"/> Homeowner is completing work <u>OR</u> City of Aurora Registration #: _____ Business Name: _____ Contact Name: _____ Address: _____ City, State, Zip: _____ Phone: _____ Email: _____
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